

Google Classroom Expectations

1. Always adhere to the Code of Conduct.
2. Always adhere to the Code of Honor in completing tasks and assessments.
3. To the greatest extent possible, log into the appropriate Google Classroom at the scheduled time.
4. Find a quiet space to work away from distractions.
5. Stay logged on and engaged for the full duration of the class.
6. Do not use apps or online sources unless directed to do so by your instructor.
7. When in a Google Meet:
 - a. Mute your microphone. Only unmute at your teacher's instructions.
 - b. Only use video according to your teacher's instructions and class expectations.
 - c. Ask questions in the Chat unless instructed to use another method by your teacher. Address the instructor in the question (e.g., "Mr. Alcala, will you clarify the theme of the poem we are discussing?").
 - d. Keep comments within the Chat on topic.
 - e. When responding to a peer in the Chat, begin your comment with their name (e.g., "Freddy, you make an excellent point regarding the nature of humanity.").
 - f. Refrain from eating during the Meet.
 - g. Hang up at the end of the Meet.



THINK

T Is it TRUE?

H Is it HELPFUL?

I Is it INSPIRING?

N Is it NECESSARY?

K Is it KIND?

Virtual Code of Conduct

1. Do not share any images, recordings, or work of any other student through any forums, including social media or peer-to-peer outside the context of approved applications and tasks assigned through Google Classroom.
2. Behave in a professional manner at all times, including during peer-to-peer communication.
3. Use courteous language at all times.
4. To the greatest extent possible, log onto your class when it is scheduled to begin.
5. Do not disturb others or interrupt their learning.
6. Do your own work.
7. Engage with peers and teachers through the assigned electronic meetings, forums, and collaborations.
8. Engage in virtual classes for the entirety of their scheduled times.
9. Follow teacher directions at all times.
10. Make appointments for "virtual office hours" as needed to ensure academic success.

*Strive for the impossible. Be Extraordinary.
Go Knights!*